

Bowen Island Public Library
Board of Trustees Meeting — November 16, 2023
Hybrid Meeting — Library Annex and via Zoom video conferencing
Minutes

Attendance and Quorum: Don Heth (Chair), Jeb Gutelius (Vice Chair, via Zoom, departed 8:00pm), Peter Matthews (via Zoom), Beatrice Anderson, Len Gilday, Kellee Ngan (via Zoom), Rachelle Smalldon (via Zoom), Sujata Connors (via Zoom), Christina Gray (via Zoom), Angela Redish, Anita Schuller (via Zoom), Tina Nielsen (ex-officio)

Regrets: Sue Ellen Fast, Jennifer Madden

1. Call to Order: 7:30
2. Land acknowledgment
3. Approval of Agenda: APPROVED
4. Approval of meeting minutes October 19, 2023 (distributed electronically)
APPROVED
5. Chair’s Report: Don Heth said this would be our last meeting of 2023 and thanked the board for their productive work — we have accomplished a lot. Rachelle Smalldon and Christina Gray will be retiring from the board at the end of the year and Don thanked them for their valuable contributions. Don said the new suggested item times for board discussions (seen flush right on agenda) is an experiment to “keep things moving.”
6. Business arising from October minutes:
 - Presentation to Council re: stage naming (Tina, Jeb and Kate Thomas-Peter, Hearth Rep) – Nov 14 Council: Jeb said the presentation of the name “Eagle Gathering Stage” to Council went smoothly. Next step: Ask the Squamish Nation to recommend a Squamish language equivalent name.
 - Notify BIM of new policies and motion to enter into Prior Service Agreement (Tina) – DONE
 - Send info to trustees for reappointment (Tina) - Done
7. New Business
 - a) Strategic Planning timing: Board discussion re options. To be continued.
 - b) Library Closure for staff development Dec 15. Proposing approval for up to 3 dates per year as determined by Chief Librarian. Tina explained the

background to this request for all the staff have a time for training and to undertake necessary Library projects. Following discussion, the board decided this was a Library operational matter and did not need the board's approval. Tina will advise the board on dates selected for library closures to accommodate staff development.

Reports

- a) Board Development Committee – new board member applications: Jeb Gutelius reported Library board applicants will be interviewed and selected resumés will be circulated to board members to ratify selection. Presentation to Council closed meeting Dec 11, 2023.
- b) Finance – Monthly Financial (distributed electronically): Angela Redish said benefit costs continue to run over budget. Why this is happening is being investigated by Angela and Tina. Tina will follow up with Kirsten at BIM. Overall, Angela reported: “All looks good.”
- c) Chief Librarian's Report (distributed electronically)
 - Babytime returned November through early December.
 - Author talks well received. Emily Osborne had an audience of 18 and Gerard Martinez had 26 audience members.
 - Alzheimer's Workshop held Nov 8 had attendance of 21 people.
 - Teen Advisory sponsored a weekend movie: “Death on the Nile”
 - Additional movie night presented “All my Puny Sorrows”
- d) InterLINK and Board Workshop (Anita – Verbal): Anita Schuller reported on an event for North Shore Libraries she attended that was focussed on Library Governance and Equality, Diversity, and Inclusion. She also reported on the InterLINK board meeting from September 2023.

9. Adjournment: 8:45

Next meeting date scheduled for January 18, 2024 at 7pm