

**Bowen Island Public Library  
Board of Trustees Meeting — July 21, 2022  
Hybrid Meeting — Library Annex and via Zoom video conferencing  
Minutes**

Attendance and Quorum: Susan Munro (Chair), Jeb Gutelius (Vice Chair), Don Heth (Treasurer), Sue Ellen Fast, Peter Matthews, Beatrice Anderson, Len Gilday, Jen Harvey, Kellee Ngan, Jennifer Streckmann (ex-officio)

Regrets: Rachelle Smalldon, Melissa Harrison

- 1) Call to Order: 7:15
- 2) Land acknowledgment
- 3) Approval of Agenda as amended: approved
- 4) Approval of meeting minutes from June 16, 2022: approved
- 5) Business arising from the minutes (updated table below)

What	Who	When
Finance Committee needs one additional member	???	End of Summer

Jeb agreed to join the Finance Committee — Jeb will leave the Communications Committee

- 6) New Business
  - a) Board Housekeeping: Manusha has moved off-island and resigned the library board.
  - b) Intellectual Freedom Debrief: Jennifer, Peter, and Don reviewed the excellent presentation by BCLA about issues surrounding intellectual freedom. Jennifer and Susan will prepare a clear, concise statement presenting the library’s position on issues surrounding intellectual freedom. The printed statement will be available to library staff and board members.
  - c) Jennifer’s Performance Review: Susan reported the Personnel Committee is completing the review.
  - d) Provincial Relief and Recovery Funding: Jennifer reported funds will permit the installation of a library heat pump.
    - i) **Motion: \$500 from Board Expenses budget (65-2-0600-008) be allocated to the Association of BC Public Library Directors to help improve library public awareness. Carried.**
  - e) Joint Operations Committee is updating the Joint Operations Agreement guiding shared use of the Annex/Gallery space.
- 7) Reports
  - a) Librarian: Jennifer reported:
    - i) Summer Reading Club is underway, some programs include: Crazy Comics (Draw and write a graphic novel); Paws & Claws: Rescue Animals Visit the Library; Sleepy Stuffies (Stuffed animal sleepover at the Library); Movie Night ‘The Golden

Compass'

- ii) Library Co-op is providing website upgrades through the COVID Relief & Recovery funding.
  - iii) Write on Bowen August 6/7. Annex will be closed to library patrons on Saturday/Sunday.
- b) BIM: Sue Ellen reported BIM council will not meet in August, returning in September.
- c) Finance Committee:
- i) Don reported that Committee members (Don, Peter, and Jeb) will meet in August to rough in our 2023 budget. The Committee will meet with Tina in late September to fine tune.
  - ii) Don reported while salaries are a bit ahead of the trend line library financials look good.
- 8) This is Jennifer's last board meeting (Tina Nielsen will return to her position of Library Director September 6). **Motion: The board expresses gratitude to Jennifer for her excellent service to the Bowen Library, library staff and volunteers, the library board, and the community of Bowen Island. Carried — with enthusiastic applause.**
- 9) Next meeting date scheduled for Sept 15, 2022.
- 10) Adjournment: 8:25

Tasks from meeting minutes

What	Who	When
Prepare concise statement presenting library's position on intellectual freedom	Susan & Jennifer	ASAP
Complete Jennifer's Performance Review	Personnel Comm	ASAP
Joint Operations Committee update Ops Agreement	Ops Comm	Soon
Rough in 2023 library budget	Finance Comm	August