

**Bowen Island Public Library
Board of Trustees Meeting — March 17, 2022
Via Zoom video conferencing
Minutes**

Attendance and Quorum: Susan Munro (Chair), Jeb Gutelius (Vice Chair), Don Heth (Treasurer), Melissa Harrison, Sue Ellen Fast, Peter Matthews, Beatrice Anderson, Len Gilday, Jen Harvey, Kellee Ngan, Rachelle Smalldon, Manusha Janakiram, Jennifer Streckmann (ex-officio)
Regrets: Windy Dorresteyn

- 1) Call to Order: 7:02 pm
- 2) Land acknowledgment
- 3) Approval of Agenda: Carried
- 4) Approval of meeting minutes from February 17, 2021: Carried
- 5) Business arising from the minutes (updated table below)

What	Who	When
Request for one volunteer as backup InterLINK rep.	All	ASAP
Refine Operational Plan Timelines and Priorities	Susan & Jennifer	By March mt'g

Len agreed to serve as backup InterLINK representative.

- 6) New Business
 - a) Operational Plan review: Jennifer presented the updated Operational Plan based on the 2022-2024 Strategic Plan. Progress on achieving our goals will be updated quarterly.
 - b) Discussion re ways to improve monthly Board Meetings
 - i) Board members met in three Zoom breakout rooms to discuss meeting format, committees, dialogue, etc.
 - ii) Representatives from each group shared ideas discussed. Susan and Jennifer will review options and report back.
 - iii) Susan and Jennifer will review whether to return to in-person or hybrid board meetings for our April meeting.
- 7) Reports
 - a) Librarian — Jennifer reported:
 - i) Masks are optional for staff and patrons as of March 11. Vaccine verification will end April 8th.
 - ii) Tech Tutor program has expanded to include a visit to Bowen Court.
 - iii) Upcoming programs for spring are a drive-in movie at the end of march, a Baby Party in April, a TAG-led Dungeons and Dragons program, Chessmates, Black History and Earth Day Films, and a Tuesday morning book club for seniors
 - iv) The 2022 BC Budget left provincial library grant unchanged.

APPROVED April 21, 2022

b)BIM — Sue Ellen reported:

- i) Electric Vehicle charging stations in the library parking lot will be working soon.
- ii) Municipal public buildings, including the Library, will be exempt from charges to pay for the Snug Cove sewer upgrade.

8) Next meeting date scheduled for April 21, 2022 – In person!

9) Adjournment: 8:15

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Tasks from meeting minutes

What	Who	When
Review options for improving board meetings	Jennifer & Susan	ASAP
Review when/how to return to in-person board meets	Jennifer & Susan	ASAP