

**Bowen Island Public Library
Board of Trustees Meeting — November 18, 2021
Via Zoom video conferencing
Minutes**

Attendance and Quorum: Susan Munro (Chair), Cynthia Nicolson (Vice Chair), Michael Penny (Treasurer), Melissa Harrison, Don Heth, , Len Gilday, Jen Harvey, Jennifer Streckmann (ex-officio)

Regrets: Sue Ellen Fast, Beatrice Anderson, Jeb Gutelius, Peter Matthews

- 1) Call to Order: 7:07 pm
- 2) Land acknowledgment
- 3) Approval of Agenda as amended: Carried
- 4) Approval of meeting minutes from October 21, 2021: Carried
- 5) Business arising from the minutes (updated table below)

What	Who	When
Further revise Collection Development Policy	Jennifer	See 6) a) below
Further revise the Board Manual	Jennifer, Susan	Done

- 6) New Business
 - a) Impact of BC floods on libraries: Jennifer reported the Fraser Valley, Merritt, and Princeton libraries have been affected. Interlibrary Loans may be delayed due to shipping issues province-wide.
 - b) Collection Development Policy. Jennifer reviewed changes.
Motion: To adopt the Collection Development Policy as revised. Carried.
 - c) Strategic Plan Review: Len reported Review is proceeding smoothly.
 - d) Community Survey: Jennifer reviewed survey responses: 226 community members responded. Library staff will meet to consider how library might adapt to ideas presented.
 - e) Funding for part-time circulation positions in the new year.
Motion: The board approves the expenditure of funds to support the customer service position until March 31, 2022, to a maximum of \$10,000. Carried.
 - f) Board Development and 2022 Meeting Dates: Susan encouraged board members with terms expiring at year's end, and who wish to continue serving on the board, to reapply as soon as possible. All asked to encourage suitable candidates to apply. Susan thanked Cynthia and Michael, retiring from our board at year's end, for their years of wise advice.

- 7) Reports

Approved January 20th, 2022

- a) Committees (Only those committees with reports to give are noted)
 - i) Finance: Michael reported nothing looks alarming.
 - ii) Policy & Planning: Len reported revised Collection Development Policy now approved and Strategic Plan Review is under way.
- b) Librarian — Jennifer reported:
 - i) No updates on municipal staff vaccination policy
 - ii) Susan Munro and Jennifer presented the 2022 budget to Council Oct. 25
 - iii) All staff have been enrolled in an Indigenous training session run by Bob Joseph of Corporate Indigenous Training. This session will focus on Indigenous history, current issues impacting communities, legislation, and Indigenous self-government.
 - iv) FOBILS will run a large book sale December 11th.
 - v) Storytime is going well
 - vi) Nightwatch with an Astronomer event happened Oct 23rd and was successful
 - vii) Teen Advisory Group and BYOB Book Club continue
 - viii) Dec 2nd – Virtual Event with Haida/Squamish Storyteller Kung Jaadee.
 - ix) Annex and Flex Room rentals are open.
 - x) Audio/visual borrowing is down, and with the remaining budget the library has purchased a film license from Criterion Pictures. This will allow the library to respond to the community's need for spaces to connect. Potential programs include a Black History Month film series in February.
 - xi) Snug Cove Cultural Corner design approved by Advisory Design Panel and Mayor and Council have approved the project to begin building permit phase.
 - xii) Three sheds have been cleared out and are ready for removal
 - xiii) Sewer connection is complete.
 - xiv) Naloxone kit now available in the library. Staff will be briefed on proper use.
- c) BIM: No report

8) Next meeting date scheduled for January 20, 2022.

9) Adjournment: 8:05

Tasks from meeting minutes

What	Who	When
Inquire with BIM as to how many Board applications received thus far	Jen S	ASAP
Look into further promotion of ILL service	Jen S	ASAP