

Bowen Island Public Library
Board of Trustees Meeting –June 17, 2021
Via Zoom video conferencing
Minutes

Attendance and Quorum: Susan Munro (Chair), Cynthia Nicolson (Vice Chair), Michael Penny (Treasurer), Melissa Harrison, Sue-Ellen Fast, Don Heth, Peter Matthews, Beatrice Anderson, Len Gilday, Jen Harvey, Tina Nielsen (ex-officio)

Regrets: Jeb Gutelius

- 1) Call to Order: 7:15
- 2) Land acknowledgment
- 3) Approval of Agenda: Add report from Policy and Planning Committee under Reports 7) a) iii): Carried
- 4) Approval of meeting minutes from May 20, 2021: Carried
- 5) Business arising from the minutes (updated table below)

What	Who	When
Draft Budget for 2022	Finance Committee	August meeting

- 6) New Business
 - a) Q2 Strat Plan Update: Tina reviewed second quarter accomplishments.
- 7) Reports
 - a) Committees (Only those committees with reports to give are noted)
 - i) Personnel:
 - (1) **7:50 pm Motion: Move to in camera session to discuss qualifications of candidates for the Interim Library Director position: Carried**
 - (2) **8:13pm Motion: Move out of in camera session: Carried**
 - ii) Finance: Michael reported the effect of the pandemic has clearly reduced both income and expenses.
 - iii) Policy and Planning:
 - (1) Melissa reported the committee will set a date using Doodle Poll for a late fall strategic planning session. Chris Corrigan’s availability as facilitator will be determined and dates suggested based on his availability. The focus of the session will be reviewed at our September board meeting.
 - (2) P&P will also work on:
 - (1) The collections development policy revision with staff (an item on our strategic plan)
 - (2) Development of an Equity, Diversity and Inclusion policy, adapted from

BIM's recently approved EDI policy.

(3) A communicable disease plan with staff, once one is provincially mandated,

(4) Consideration of Truth and Reconciliation Calls to Actions, and the United Nations Declaration on the Rights of Indigenous Peoples in all policy work.

b) Librarian—Tina reported:

i) Draft 2022 budget will be reviewed by Finance Comm. Before our next meeting.

ii) Emily Gow has been hired as our Summer Library Assistant through the Canada Summer Jobs Program. Summer Reading Club began June 15.

iii) Open hours increased June 1 to 32 hours per week from 18 hours per week.

c) InterLINK: Distributed electronically

d) BIM: Sue-Ellen reported the municipality's Island Plan 2021 included a commitment to support the Bowen Island Library's Cultural Corner project.

e) Friends of the Bowen Island Library: Michael reported that FOBILS is now accepting book donations, and hoping to provide small booksales this summer and fall.

8) Next meeting date scheduled for August 19, 2021.

9) Adjournment: 8:40

Tasks from meeting minutes

What	Who	When
Present Draft Budget 2022 for review	Finance Comm & Tina	August meeting
Arrange Doodle Poll for late fall 2021 Strat Plan	P&P Committee	ASAP
Contact Chris Corrigan re availability	P&P Committee	ASAP