

Bowen Island Public Library
 Board of Trustees Meeting – May 20, 2021
 Via Zoom video conferencing
 Minutes

Attendance and Quorum: Susan Munro (Chair), Cynthia Nicolson (Vice Chair), Michael Penny (Treasurer), Melissa Harrison, Sue-Ellen Fast, Don Heth, Peter Matthews, Beatrice Anderson, Len Gilday, Jeb Gutelius, Jen Harvey, Tina Nielsen (ex-officio)

Pre-Board meeting, the board attended the special BCLTA event “Reconciliation and Relationship Building” from 6:30pm to 8pm with our regular board meeting following immediately afterwards.

- 1) Call to Order: 8:25
- 2) Land acknowledgment
- 3) Approval of Agenda: Carried
- 4) Approval of meeting minutes from April 15, 2021; Carried
- 5) Business arising from the minutes (updated table below)

What	Who	When
Compose Proposal Letter re position of Interim Chief Librarian	Tina for review by Susan	Done

- 6) New Business
 - a) Statement of Financial Information for board approval.
 - i) Board approved the draft Statement of Financial Information as circulated today.
- 7) Reports
 - a) Committees (Only those committees with reports to give are noted)
 - i) Personnel – Interim Library Director Update
 - (1) Personnel Committee Chair Don Heth reported that the search for a candidate for Interim Library Director has been posted and we are accepting applications until May 31, 2021.
 - ii) Finance: Michael reported: “Things seem to be humming along nicely.”
 - b) Librarian:
 - i) Tina reported that the library’s new Customer Services Assistants, Emily Gow and Brynna Hourihan, are doing great work and fitting in well.
 - ii) New public service hours as of June 1, 2021 expanded to Tuesday through Friday 10am – 5pm and Saturday 12pm – 4pm.
 - iii) Personnel priority is maintaining appropriate COVID-safe staff work-spaces.
 - c) InterLINK – Board Meeting Summary circulated electronically. Michael reported there has

been no InterLINK meeting since our last board meeting.
d)BIM: Sue-Ellen reported the municipality has just passed the Island Plan 2021, Council's strategic plan for 2021.

8) Next meeting date June 17, 2021

9) Adjournment 9:10pm

Tasks from meeting minutes

What	Who	When
Draft Budget for 2022	Finance Committee	July meeting
Notify Foundation members of AGM	Tina	June 3, 2021