

Bowen Island Public Library
Board of Trustees Meeting—April 15, 2021
Via Zoom video conferencing
Minutes

Attendance and Quorum: Susan Munro (Chair), Cynthia Nicolson (Vice Chair), Michael Penny (Treasurer), Melissa Harrison, Don Heth, Peter Matthews, Beatrice Anderson, Len Gilday, Jeb Gutelius, Jen Harvey, Tina Nielsen (ex-officio)
Regrets: Sue-Ellen Fast

- 1) Call to Order: 7:10
- 2) Approval of Agenda with additional item under New Business: Carried
- 3) Approval of meeting minutes from March 18, 2021: Carried
- 4) Business arising from the minutes (updated table below):

What	Who	When
Consider repacking Q1 Strat Plan review for Undercurrent ad	Comms Comm. W. Tina	By April meeting
Develop strategy for hiring interim librarian	Personnel Comm	On table
Present statistics comparison of library usage in Oct – Dec 2020 compared to Jan-March	Tina	For April meeting

- 5) New Business: Territorial or Indigenous land acknowledgment.
Jen Harvey asked the board to consider giving a territorial Indigenous land acknowledgement at the start of our board meetings. All were in agreement. Meetings should commence with an Indigenous land acknowledgment.
- 6) Reports
 - a) Committees
 - i) Communications: Cynthia reported the committee met with Tina on April 6 to review the existing Strategic Plan with a view to updating the Library’s communication plan.
 - ii) Personnel: Don reported the Personnel Committee met twice with Tina to review options for filling the position of Interim Chief Librarian.
 - (1) The committee focused on two options: EITHER we reconfigure responsibilities within existing staff OR we seek an external Interim Library Director. The committee recommends Option 1: reconfiguring existing responsibilities. The board discussed the choices and agreed to support Option 1.
 - (2) Tina will write up a Proposal Letter for the suggested staff member to fill the interim position.
 - (3) Board has agreed the Personnel Committee can proceed with advertising for an

outside recruit if reconfiguring, our preferred option, proves unsuitable.

- iii) Policy & Planning: Nothing to report
 - iv) Fundraising: Nothing to report
 - v) Finance: Michael reported "...things are humming along."
 - b) Librarian: Tina reported due, to the COVID situation, the library is planning for online programming only this spring and summer. Postings for two positions have returned 17 applications. Two well qualified candidates have been selected.
 - c) InterLINK (summary distributed electronically) — Michael reported the InterLINK board applauded BIPL's success fundraising \$398,000 to construct a public community square at Cove Commons.
 - d) BIM: No report
- 7) Next meeting date May 20, 2021
- 8) Adjournment: 8:20pm