

Bowen Island Public Library
Board of Trustees Meeting — Wed. May 8, 2019
1223 Miller Rd., Bowen Island
Minutes

Attendance and Quorum: Susan Munro (chair) Cynthia Nicolson (vice-chair), Melissa Harrison, Elizabeth Bowker, Peter Matthews, Len Gilday, Tina Nielsen (ex-officio)
Regrets: Michael Penny (Treasurer), Melanie McLeod, Sue Ellen Fast, Don Heth, Steve Mitchell

- 1) Call to Order: 7:00pm
- 2) Approval of Agenda with addition: Carried
- 3) Approval of meeting minutes from April 18, 2019: Carried
- 4) Business arising from the minutes
 - a) Tasks from previous meeting were reviewed.
- 5) New Business
 - a) Commercial use of library grounds: Tina reported our guideline “Request for use of Library facilities/grounds” could be improved regarding Commercial Use. Tina will redraft.
 - b) Statement of Financial Information: **MOTION: To approve the Statement of Financial Information as presented. Carried.**
- 6) Reports
 - a) Committees
 - i) Communications: Focus Groups of library users (and non-users) will be held mid-June. Online survey about our library will be open June 6-23.
 - ii) Personnel: Tina discussing with BIM managers discrepancies in library salaries based on BIM 2018 salary review.
 - iii) Finance: No Report
 - iv) Policy and Planning: No Report
 - b) Monthly Financial (distributed electronically): Budget numbers are now presented as approved in BIM 2019 Budget.
 - c) Librarian (distributed electronically):
 - i) Friends of the Library have agreed to fund the second summer job up to \$3,796
 - ii) Annex Furnishing Project is well underway. Most of the money has been raised.
 - iii) Library 2018 Synopsis sent to BIM for their Annual Report
 - d) InterLINK: No report
 - e) BIM: No report
- 7) Adjournment: 9:00pm