



Program Proposals Application Form

To partner with BIPL on events, presentations of programs

Bowen Island Public Library welcomes proposals from the public to partner with the library on presentations, events, workshops and programs. Priority is given to programs that complement the library's collections and services, or support the library's [vision, mission](#) and [strategic priorities](#). Please complete the form below and submit to info@bowenlibrary.ca

We take into consideration the interests of the local community, the suitability and availability of the library's space and resources, and a program's contribution to the library's overall schedule of events.

Programs must be free and open to all members of the public. As such the library is unable to offer monetary compensation to the presenters.

If your program is selected, the Library will promote the event through our website, social media, paper and electronic newsletter, and in-library posters. We hope the presenter(s) will promote in additional ways. The library cannot guarantee an audience of any particular size.

PLEASE NOTE: Library programs are usually arranged 3 to 6 months in advance and must be open and free to the public. Please use the schedule below for application deadlines and determining when you would like to present at the library.

PROGRAM CYCLE	PROPOSAL DUE
Winter (January – March)	November 15
Spring (April – June)	February 15
Summer (July – September)	May 15
Fall (October – December)	August 15

PROGRAM PROPOSAL

Contact Information

Name _____

Organization (if applicable) _____

Name of presenter if different from above _____

Phone _____

Email _____

When do you hope to present this program? (Please see program application deadlines above.)

What is the topic or subject area of your program? (Select one of the following)

- Author, illustrator or literary
- Local history or topic specific to Bowen Island
- General learning or literacy
- Art and culture
- Social engagement (community building or social dialogue)
- Fun or entertainment
- Digital learning
- Other: _____

Who is your target audience? (Select as many as applicable)

- Senior
- Adult
- Youth (teen)
- Children

Name of program

Please describe your program (300 words or less)

Why are you the right person or organization to deliver this program? Please outline your experience or expertise in this area.

Why did you choose the library as a potential partner?