

BOWEN ISLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING — MAY 18, 2017  
LIBRARY MEETING ROOM  
MINUTES

Attendance and Quorum: Cynthia Nicolson (Chair), Michael Penny (Vice chair), Ted Benson (Treasurer), Len Gilday, Melanie McLeod, Melissa Harrison, Elizabeth Bowker, Tina Nielsen (ex-officio)

Regrets: Sheilagh Sparks, Sue-Ellen Fast, Susan Munro, Don Heth,

- 1) Call to Order: 7:30pm
- 2) Approval of agenda with revision: Carried
- 3) Approval of meeting minutes from April 20, 2017: Carried
- 4) Correspondence
  - a) Second email from Robin Burger (distributed electronically and at the table)
    - Motion:** To move to a closed meeting at 7:35pm. APPROVED
    - Motion:** To move out of a closed meeting at 8:12 pm. APPROVED
- 5) Cove Commons Project
  - a) Steering Committee Report (verbal): Tina and Len reported that things were moving forward smoothly. The Finance Committee needs to be informed that the Foundation does not have an auditor.
- 6) New Business
  - a) Propose change to meeting schedule – July 20 meeting to be moved to August 17.
  - b) Draft Operating Guidelines BIM and BIPL revisions: Tina reported that she and Susan were very close to completing a final draft. Board members had no revisions or edits.
- 7) Continuing Business
  - a) Truth & Reconciliation Discussion: General discussion about how the library might proceed most effectively. To be continued.
- 8) Reports
  - a) Librarian (distributed electronically). Student Rowan Silva has started her temporary position as Summer Youth Program Coordinator. The value of having a volunteer coordinator to recruit, train and manage volunteers is becoming clear. 5 new volunteers have been trained and are now in regular shifts.
  - b) Monthly Financial (distributed electronically): Ted reported that everything is on track.
  - c) InterLINK (verbal): No recent meeting so nothing to report.
  - d) BIM (verbal): No report
- 9) Next Meeting – June 15, 2017
- 10) Adjournment: 9:10

**Tasks from meeting minutes**

What	Who	When
Complete draft for revised Operating guidelines BIM and BIPL	Susan & Tina	June board meeting
Notify Cove Commons Finance Committee that the Foundation does not have an auditor.	Tina or Cynthia	asap