

BOWEN ISLAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING — APRIL 20, 2017
LIBRARY MEETING ROOM
MINUTES

Attendance and Quorum: Cynthia Nicolson (Chair), Michael Penny (Vice chair), Ted Benson (Treasurer), Len Gilday, Sheilagh Sparks (arrived 8 pm), Melanie McLeod, Melissa Harrison, Sue-Ellen Fast, Susan Munro, Don Heth, Tina Nielsen (ex-officio)

Regrets: Elizabeth Bowker

- 1) Call to Order: 7:05
- 2) Approval of Agenda: Carried
- 3) Approval of meeting minutes from March 16, 2017: Carried
- 4) Cove Commons Project — Steering Committee Report
 - a) Tina reported that next big thing install trusses—perhaps beginning next week.
 - b) Tina reviewed the April 12 Financial Update from Cynthia and the Steering Committee to members of the Finance Committee. Key points: Pledges almost 100% honored; Terms of federal grant have been met; Province has granted \$20,000 towards green building technologies—heat pump, rainwater harvesting, photovoltaic panels are candidates. The Knick Knack Nook also granted us \$4,000 towards the purchase of solar panels under their Environmental Sustainability Grant.
 - c) Cynthia said that fundraising efforts continue: for the outdoor Plaza and possibly for renovations to the existing library. The 2017 Bowen telephone book features an article on the Cove Commons project. Maryon Adelaar will host a luncheon June 11, to honor members of the fundraising cabinet and raise additional funds.
 - d) Len said Wade Davis is onboard to deliver a fundraising lecture in the fall.
- 5) New Business
 - a) Board calendar/workplan (draft distributed electronically): Tina reviewed the document. All agreed this is a good idea and will help us stay on track.
- 6) Continuing Business
 - a) Memorandum of Understanding (Lease) between BIPL and BIM: Susan reported that she and Tina are continuing to work on memorializing the existing arrangements between the library and the municipality and introducing improvements. She expects to be able to present a draft for review at the May board meeting.
 - b) Truth & Reconciliation Workshop:
 - i) Tina reported that she has been working with Cynthia and Elizabeth to identify how our organization can incorporate some of the recommendations of the Truth and Reconciliation Commission.
 - ii) She has been in contact with Reconciliation Canada about arranging for representatives of their group to lead an event on Bowen. The options are quite expensive.

Approved May 18, 2017

- iii) Susan said that without a First Nations' perspective we risk stumbling and offending.
 - iv) All agreed that we need to think carefully about how best to proceed.
 - v) As a first step: Tina will distribute the link to the PDF of the 94 Calls to Action from the Truth and Reconciliation Report.
 - vi) To prepare for future efforts around Truth and Reconciliation, we agreed that we would each read the 94 Calls to Action before the next Board meeting. As well, we will share (by email) 3 recommendations that strike us as being particularly interesting and relevant to our situation and return to this discussion at our meeting in May.
- 7) Reports
- a) Librarian (distributed electronically): Tina reported that we have 6 new volunteers; 3 staff members passed Level 1 First Aid Training in March; Competition for a children's library card design is in progress; architect Don Nicolson is working on an interior redesign of the existing library once Cove Commons is operating.
 - b) Monthly Financial (distributed electronically): Ted reported that everything is fine.
 - c) InterLINK (verbal): Michael attended the most recent meeting. What jumped out to him was that many other libraries in the system are undergoing or attempting additions and renovations and that our success in raising the funds and beginning construction was applauded.
 - d) BIM (verbal): Sue-Ellen said that there would be changes to Cardena Drive to facilitate bus and car turnaround. Public parking on the west side of our parking lot will become 3-hours maximum.
- 8) Correspondence
- a) Email from Robin Burger (distributed electronically): General discussion around the role and responsibilities of the library to foster diversity. Agreed that the role of the board is to develop policies around diversity. The role of staff is to execute approved policies. Tina will follow up by letter (with input from Cynthia) to Robin.
- 9) Next Meeting – May 18, 2017 (Following Foundation AGM at that date)
- 10) Adjournment: 9:20pm