

BOWEN ISLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING — MARCH 16, 2017  
LIBRARY MEETING ROOM  
MINUTES

Attendance and Quorum: Cynthia Nicolson (Chair), Michael Penny (Vice chair), Ted Benson (Treasurer), Len Gilday, Melissa Harrison, Susan Munro, Don Heth, Elizabeth Bowker, Tina Nielsen (ex-officio)

Regrets: Sheilagh Sparks, Melanie McLeod, Sue-Ellen Fast

- 1) Call to Order: 7:00
- 2) Approval of Agenda: Carried
- 3) Approval of meeting minutes from February 23, 2017: Carried.
  - a) Review tasks from previous meeting: To do—Update the committee list and distribute.
- 4) Cove Commons Project
  - a) Review building progress: Len reported that Len and Tina (with Jacqueline Massey and Greta Smith of the building subcommittee) met today to review progress with David Luksha (project manager), Paul McGilvray (site supervisor) and James Tuer (architect). Everything seems to be proceeding smoothly and all are optimistic that, barring unwanted surprises, we should be into the building by year-end. On site: the foundation has been poured and formwork should be stripped tomorrow. Next week the crew will install drainage, backfill and then begin framing.
  - b) Tina said David had committed to presenting a budget by March 24. A tracking budget is now in place so everything can be crosschecked. Tina said there has been interest from other island NGOs about the mechanics of our fundraising programme. She asked all board members to remain discrete as we were still actively soliciting donations.
- 5) New Business
  - a) Reconciliation Dialogue Workshop: Tina is exploring the possibility of bringing to Bowen a speaker who could lead a workshop exploring First Nations Reconciliation issues. A workshop or similar event could provide leaders of key Bowen NGOs with an entry point into further discussions and events around reconciliation issues. The idea focuses on educating ourselves, as community leaders, about the Truth and Reconciliation Report and its 94 recommendations. What can we do, in a small way, to get some understanding about how to grow this understanding in the future? The board encouraged Tina to pursue this question with Reconciliation Canada. Elizabeth and Susan also expressed interest in supporting Tina with this initiative.
- 6) Continuing Business
  - a) Memorandum of Understanding (Lease) between BIPL and BIM: Tina and Susan working to update the existing operating guidelines with BIM to more reflect a memorandum of understanding.
  - b) Don Heth confirmation of position on Personnel committee: Don agreed.
  - c) Ted Benson agreed to continue on the Finance Committee and as Bowen's InterLINK

representative.

7) Reports

- a) Librarian (distributed electronically): Tina reported that we have three more new volunteers being trained. Marysia McGilvray has taken on a one-year position as volunteer coordinator and program coordinator to allow Tina to devote time to the Cove Commons project. Marysia's salary to be paid with funding from Cove Commons. Staff has begun preliminary redesign work for the existing library once the Cove Commons is complete.
- b) Monthly Financial (distributed electronically): Ted reported all is well.
- c) InterLINK (verbal): Ted reported that InterLINK had a meeting in February. The InterLINK board was pleased to learn the Cove Commons building was under construction.
- d) BIM (verbal): none

8) Next Meeting – April 20, 2017

9) Adjournment: 8:20pm