

**Bowen Island Public Library
Board of Trustees Meeting
Minutes June 16, 2016 – 7:00 pm**

**Attendance: Cynthia Nicolson (Chair), Susan Munro, Michael Penny, Ted Benson (Treasurer),
Melanie McLeod, Sheilagh Sparks, Tina Nielsen (Ex officio)
Regrets: Len Gilday, Melissa Harrison, Sarah Graham, Sue Ellen Fast**

- 1) Call to Order - 7:06 pm
- 2) Approval of Agenda - CARRIED
- 3) Approval of meeting minutes from May 19, 2016 (attached) - CARRIED
- 4) Annex Project
 - a) Fundraising update
Tina updated the board on our fundraising total of \$600,000 to date. Three grants will be submitted. Likely two to the federal gov't and one to the province.
 - b) Operational Agreement awaiting review and revisions.
 - c) Finance Committee established. Kevin Manning, FCU. Ted Benson, Lib Foundation. Judi Gedye, BIAC.
- 5) New Business
 - a) Strategic Plan review
Cynthia brought this item forward to allow all board members to review and remind ourselves on what our strategic goals are for the year. General agreement that we have achieved many of our objectives, and that our plan and objectives are carrying us forward.
- 6) Reports
 - a) Librarian
Tina reviewed her report. Highlights: Mountain Trike, Bollywood on Bowen,
 - b) Monthly Financial
Accepted. Library budget was approved by BIM.
 - c) InterLINK
Ted reported on the Strategic Plan being passed and the LLEAD program at Interlink. Rita Avigdor is retiring and had her last meeting with the Board in May.
 - d) BIM – Sue Ellen was not in attendance.
Cynthia remarked on BIM's proposed Climate Change Book Club.
- 7) Next Meeting – July 21, 2016
- 8) Adjournment – 8:35 pm

Tasks from May 19, 2016 meeting

| What | Who | When | Progress |
|---|------------------------------|------------------|--|
| Review Annex/Gallery Operational Agreement | Annex Steering Committee | asap | To Steering Committee June 21. Response for July/Aug board meeting |
| 2017 Budget development | Finance Committee | July-August 2016 | Upcoming |
| Mini performance review for Chief Librarian | Tina and Personnel committee | For July meeting | In Progress |