



BOWEN ISLAND PUBLIC LIBRARY ANNUAL REPORT 2010

HIGHLIGHTS OF 2010

- Remodeling interior spaces
 - Policy updates and creation
 - Move to Evergreen software
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MESSAGE FROM THE BOARD CHAIR

Reflecting on this past year has highlighted for me how hard the board worked in 2010 as it continued to focus on its 5-year strategic plan. In particular, the change to becoming a municipal library necessitated the review and revisions of existing library policies and the development of new policies, guidelines and procedures.

The Personnel Committee completed a new personnel policy, as well as a revised job description and terms of employment for the Chief Librarian. The Policy and Planning Committee, working with Jonathan Strang, a UBC library sciences student, produced a new policy manual reflecting our status as a municipal library. And to finalize our relationship with the Bowen Island Municipality, the Library Board and Municipal Council signed off on the Bowen Island Municipal Library Operating Guidelines that were effective January 1, 2010.

The benefits of becoming a municipal library were reinforced by some non-library issues that arose during the year. The installation of a statue on the library grounds highlighted our need to work closely with BIM on policy development such as public art policies, and communication strategies relating to the library property and function. We are confident that our new relationship with the municipality will facilitate policy and procedure development in the future.

The board and staff were pleased to provide a new e-newsletter that has been well received by our patrons. The e-news, delivered quarterly in 2010, provides information on upcoming programs and events at the library and highlights additions to our collections.

There were some changes to the Board membership in 2010. We sadly said good-bye to Alison Beale but were pleased to welcome Chris Pollard. I am fortunate to work with an amazing and committed group of people on the library board who have worked hard this year. I thank them for sharing their time and their skills.

The board recognizes how fortunate we are to have Tina Nielsen, the Chief Librarian, at the helm. Thank you, Tina, for your leadership, hard work, and commitment. No matter how busy you are your door is always open for volunteers and the community. Thank you to all the library staff - you are an amazing team. On behalf of the board, I would like to thank the Friends of the Library for advocacy work, and all that they do to raise money to support library programs and initiatives. And lastly, the board thanks all the volunteers for another year of supporting and serving your public library. Your time and commitment is so greatly appreciated.

ANDREA LITTLE, BOARD CHAIR

MESSAGE FROM THE CHIEF LIBRARIAN

The Bowen Library received an interior face lift in 2010 courtesy of the Friends of the Bowen Island Public Library. The Friends generously donated \$15,000 for new furnishings, shelving and lighting, as well as painting and decorating in the lounge and the children's area. The new study tables and chairs are well used and the children's area is now a brightly coloured corner with new display shelving and soft furnishings for little readers and their adult companions. The remodeling will continue in 2011 with additional display area for the adult collections and further redecorating of the lounge and study areas. Many thanks go to the Friends for their donation and for their continued support of numerous library programs.



Newly remodeled children's area

The Friends funding is helping us to achieve several of our strategic plan goals, such as providing a more welcoming space and increasing our seating and study areas. The library staff has also worked hard towards our goal of focusing the collections within our small space, by assessing the non-fiction collection to fill in gaps and to weed out materials that are no longer heavily used. Collection analysis will allow us to use our limited space most effectively and the Friends remodeling project will provide more display space to showcase our collections.

In October of 2010 the library joined SITKA, a group of libraries in BC using the Evergreen open-source shared Integrated Library System. SITKA is governed by the BC Libraries Cooperative, a non-profit, member driven organization that is funded in partnership with the Province of BC. The move to SITKA allows us to benefit from significant economies of scale and provides opportunities for shared growth and improved access to library resources across the province. Library staff and volunteers spent many weeks preparing for the change in software and have patiently adapted to yet another technological change. My thanks and appreciation especially to our volunteers, for embracing change with such grace.

Along with focusing our physical collections, Bowen Library has been expanding our "virtual" or digital collections through consortium purchasing of digital audiobooks and e-books. The provincial wide "Library-to-Go" database is providing more than 16,000 titles in digital formats for Bowen Library patrons. The recent growth in e-book usage is an opportunity for the library to provide an alternative method of borrowing even more titles than can be housed in our little library.

As well as provincial partnerships, the library has continued to develop connections in our local community. Board Chair Andrea Little and I both sit on the Bowen Island Literacy Task Group and are directly involved in their "Stories of Bowen" project. We are also both members of the *Write on Bowen* committee, along with board member Richard Labonte, organizing and running a three day writers and readers festival through the Bowen Island Arts Council.

As always, I want to thank the staff, board, volunteers and Friends. Without these tireless workers and library advocates, Bowen Library would not grow and flourish as it has.



Friends of the Library BookFest 2010

BOARD AND STAFF MEMBERS

Board of Trustees 2010

Andrea Little	Chair	Sarah Graham	Trustee
Maureen Nicholson	Vice Chair	Richard Labonte	Trustee
Ted Benson	Treasurer	Chris Pollard	Trustee
Alison Beale	Trustee	Sheilagh Sparks	Trustee
Hilary Butler	Trustee	David Wrinch	Council Rep

Staff

Tina Nielsen (*Chief Librarian*), Susan Geist and Christine Miller (*Supervisors*), Sandy Mulholland and Janet Esseiva (*Library Assistants*)

VOLUNTEERS

Volunteers

Anne Ayre	Sharon Haggerty	Angus McTavish
Marilyn Bell	Dorothy Howes	Isabel Otter
Iris Carr	Diana Kaile	Laura Rahn
Pam Cleary	Jane Kellett	Donna Scorer
Barbara Cornell	Nan Massender	Susan Sheehan
Betty Dhont	Marlene Mather	Pam Stimpson
Allie Drake	Suzie McArthur	Aubin van Berckel
Janet Esseiva	Linnea McCaskill	Leslee Wake
Sally Fitz-Gibbon	Angela McCulloch	Irene Wanless
Joanne Forbes	David McCullum	Sandy Winton
Dorothy Geisler	Melanie McLeod	



A few of our board, volunteers and Friends in the newly remodeled children's area

Friends of the Library

Anna-Marie Atherton

Alvie Morrison

Elizabeth Storry

Lois Meyers-Carter
Pam Miller

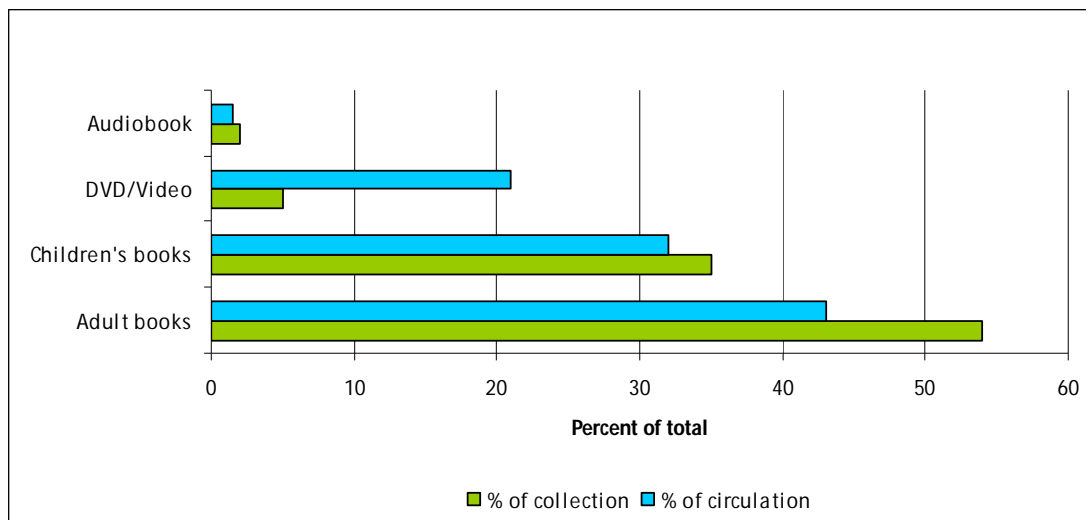
John Morrison
Greta Smith

Sheila Webster
*(Plus dozens of BookFest
helpers)*

STATISTICS

		2010	2009	% change
CIRCULATION	TOTAL ANNUAL CIRC	45,262	46,814	- 3.3
	InterLINK Returns	4,137	4,162	-0.6
	Hold Requests Filled	1,007	992	+1.5
COLLECTIONS	TOTAL COLLECTION (ITEMS)	17,188	18,691	-8.0
	Items Added	1,157	1,562	-25
	Items Withdrawn	2,660	1,565	+70
QUESTIONS ANSWERED	TOTAL QUESTIONS	3,341	3,176	+5.2
INTERLIBRARY LOANS	Lent to other libraries	477	383	+24
	Borrowed from other libraries	243	261	-6.8
PROGRAMMES	Number of programmes	66	60	+10
	Total attendance at programmes	1,596	1,029	+55
PATRON REGISTRATION	TOTAL REGISTERED PATRONS	3,895	3,864	+0.8
	Total active patrons	2,885	n.d.	n.d.
	New patrons added	375	376	-0.3
LIBRARY VISITS	In person visits	34,550	35,850	-3.6
	Virtual visits through website	12,780	n.d.	n.d.
	Public internet use	4,900	5,772	-15
	In library materials used (newspapers, magazines, books, etc.)	7,700	6,396	+20

COLLECTIONS TO CIRCULATION COMPARISON



FINANCES

REVENUE	\$	EXPENDITURES	\$
Bowen Island Municipality	157,489	Collections	29,212
Provincial grants	24,422	Transfer to reserves	3,871
Federal grants	3,552	Operating	40,553
Library revenues (fees & fines)	9,997	Building	11,932
Donations & miscellaneous	11,379	Salaries and benefits	124,105
Transfer from reserves	24,621	Capital & projects	21,787
TOTAL	231,460	TOTAL	231,460

THANKS

Thank you to Bowen Island Municipality for continued support of the Bowen Island Public Library; to the Public Library Services Branch of the Ministry of Education for financial, program, and service support; and to our generous donors and supporters, who contribute to the success of the Bowen Island Public Library.

Funders

Bowen Island Municipality
Public Library Services Branch, Ministry of Education
Industry Canada, Community Access Program
Friends of the Bowen Island Library

Gifts and Donations

Gillian and Jonathan Bennett
Aubin van Berckel
Bowen Island Garden Club
Courthouse Libraries
Digitally Hip Corporation
Joanne Forbes
Royal Bank Financial Group
Ron and Heather Woodall



BOWEN ISLAND PUBLIC LIBRARY

books & beyond