

BOWEN ISLAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING — NOVEMBER 16, 2017
MUNICIPAL HALL COUNCIL CHAMBERS

MINUTES

Attendance and Quorum: Michael Penny (Vice Chair), Ted Benson (Treasurer), Sue-Ellen Fast, Don Heth, Sheilagh Sparks, Melanie McLeod, Susan Munro, Elizabeth Bowker, Tina Nielsen (ex-officio)

Regrets: Cynthia Nicolson (Chair), Len Gilday, Melissa Harrison

Agenda Item 1: Call to Order.

The meeting was called to order by Michael Penny (in the Chair) at 7:05.

Agenda Item 2: Agenda.

It was requested that discussion regarding the use of the library building as an extreme weather shelter be added to the agenda. Moved that the agenda as modified be adopted. Carried.

Agenda Item 3: Approval of Meeting Minutes of October 19 and Review of Business Arising Approval. Moved that the minutes be adopted. Carried.

Business Arising.

Tina presented the position of the BIPL regarding library sewer hookup to BIM Council.

Salary comparators have been obtained for similarly sized libraries.

Applications for Board positions have been received; the Board Development Committee (Cynthia Nicolson, Melanie McLeod, and Sue-Ellen Fast) will need to submit the received names to BIM Council with a recommendation by December 1.

The new date and time for the Volunteer Appreciation Party have been circulated.

Agenda Item 4: Cove Commons Project

Steering Committee Report. BIM Council discussed the possibility of connecting the new Cove Commons facilities to the Snug Cove sewer system. A new estimate of the cost includes the expense of crossing the street to connect to the main sewer line. BIM Council has decided not to pursue this option. Discussion then considered the option of upgrading the connection to the existing septic system. Metro Vancouver has informally indicated that they would be willing to renew the right-of-way to the septic field. The expense to upgrade septic tanks and pumps is estimated to cost more than the budgeted amount.

The Council decision was discussed, but because the updated budget has not yet been received from the project manager, the full impact is not yet known. It was noted that two reserve funds exist: The library reserve fund from previous budget surpluses which is committed to library functions, and a municipal reserve fund dedicated to the old General Store building itself. The

library fund has been used to pay for the current renovations, but the status of the General Store fund is not known. Because these funds have different directives, it was decided that Tina should write to Council to clarify the differences.

Agenda Item 5: New Business

Board Member Applications. Four current members of the Board have terms that are expiring. All four have submitted applications for appointment to a new term. In addition, three members have reached their statutory limit of service. Two applications have been received in addition to the four mentioned above. The Board Development Committee will submit their recommendation to the BIM Council by December 1; the committee invites comments from other Board members before the recommendation is submitted. It was noted that submitting six names to the Council will, if approved, leave the Board with an even number of members. An additional member should be appointed when convenient, so that the Board maintains a statutory non-even membership.

Extreme Weather Shelter. The Board reviewed and discussed the chronology of the recent use of the upstairs rooms for emergency shelter for homeless residents of Bowen Island. It was noted that, although planning has been underway for emergency sheltering on Bowen, the rapid and early onset of cold weather necessitated a quick solution. No problems were reported during the two nights that the building was open. A community group is attempting to address the issue of future needs, and it does not appear that the building will be used for this purpose in the future.

Agenda Item 6: Reports

Monthly Financial Report. The report was distributed electronically. Ted reported no problems. The salary figures are right on their projected expenditures. It was noted that BIM budgetary matters are on hold pending the appointment of a new financial officer.

Chief Librarian's Report. The report was distributed electronically. Tina Nielsen reviewed several highlights. It was noted that the Chief Librarian will take holidays from November 19 to December 3, 2017. Susan Geist will be the contact person in her absence.

The talk by Wade Davis sold approximately 200 tickets, resulting in revenues of approximately \$6,000. After discussion, it was moved:

“The Board of Directors of the Bowen Island Public Library will express its appreciation to Dr. Wade Davis for his staunch support of the Cove Commons Project and the Bowen Island Public Library.” Motion carried.

Interlink Report. The next meeting is scheduled for December.

BIM Report. Sue-Ellen Fast reported that the Municipality is considering some roadway and sidewalk changes to improve vehicular and pedestrian traffic on Cardena Drive. The plans were reviewed and Sue Ellen offered to send the information to Tina. It was mentioned that Bowen Tourism may be submitting a new proposal for an informational kiosk on the library lands near the bus stop on Cardena Dr.

Sue-Ellen also reported on her attendance at the presentation and workshop by Daniel Burrus on future forecasting. There was much discussion regarding the general question of “What of the Past do we want to take into the Future.” Several trends were noted (e.g., the importance of the gig economy, impact of mobile technologies, etc.). There was agreement that the Board would profit from periodic and regular discussion of such issues.

Agenda Item 7: Next Meeting. January 18, 2018, will be our next meeting.

Agenda Item 8: Adjournment. Adjournment moved at 8:25 Carried.