

BOWEN ISLAND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING — OCTOBER 19, 2017
LIBRARY MEETING ROOM
MINUTES

Attendance and Quorum: Cynthia Nicolson (Chair), Ted Benson (Treasurer), Sue-Ellen Fast, Len Gilday, Don Heth, Melissa Harrison, Tina Nielsen (ex-officio)

Regrets: Michael Penny (Vice chair), Sheilagh Sparks, Melanie McLeod, Susan Munro, Elizabeth Bowker,

- 1) Call to Order: 7:07 pm
- 2) Approval of Agenda with addition of item 5 a) Carried
- 3) Approval of meeting minutes from September 21, 2017: Carried
 - a) Business arising from the minutes
 - Draft operating guidelines are now with Kathy Lalonde
 - Tina will present library's request re sewer connection to BIM Council October 23, 10:15 am. All board members are welcome to attend.
 - Need additional comparators re staff salaries in similar libraries.
 - Identifying suitable new members to join our board is in progress. Deadline Nov. 10
- 4) Cove Commons Project
 - a) Steering Committee Report (verbal): Tina reported that all was going smoothly. Electrics should be finished very shortly, insulation could begin next week and then it is on to wallboard. Tina is working on plans to renovate the existing building Nov 6 to Dec 10.
 - b) Wade Davis Fundraiser Nov 4 – volunteers needed: Ted, Don and Sue-Ellen volunteered.
- 5) New Business:
 - a) Undercurrent letter: Discussion about developing library policy around fostering diversity and inclusion.
- 6) Reports
 - a) Monthly Financial (distributed electronically): Ted reported that everything is fine.
 - b) Librarian (distributed electronically): Tina outlined some library-closure strategies.
 - Storytime may continue if an alternate location can be identified.
 - Staff will be monitoring email and FaceBook
 - Discussion re promoting electronic resources during closure.
 - Interlibrary loan books will be accepted for return during the closure.
 - Volunteer appreciation party will be moved to December 10, 4—6pm
 - c) InterLINK (distributed electronically)
 - d) BIM (verbal): Sue-Ellen reported:
 - Council recently passed its Cultural Master Plan.
 - Discussion re multi-year core funding for both the Bowen Island Arts Council and the Bowen Island Museum and Archives will be on the agenda for Oct. 23 meeting
 - Sue-Ellen is a member of a group of councilors developing a community survey. She suggested that if BIPL has any burning questions that would benefit from public

feedback she would be pleased to build them into the survey.

7) Next Meeting – November 16, 2017 — Location to be determined.

8) Adjournment: 8:30 pm.